

## **Qualified Service Organization Agreement for Laboratories**

Whereas the Integrity Drug Screening, hereafter called "contractee," provides Drug Screening and Maintenance of employee records to Polk County Human , referred to hereafter as "contractor," and whereas the contactee required the following information "Names and social security numbers of the Company's personnel" in order to provide its services; and whereas the disclosure of this information is governed by the Federal Regulations on the Confidentiality of Alcohol and Drug Abuse Patient Records 42CFR Part 2. Thereafter; the contractee and the contractor enter into a qualified service organization agreement whereby the contractee;

- 1. Acknowledges that in receiving storing, processing, or otherwise dealing with any information from the contractor that it is fully bound by the requirements of 42CFR Part 2 and any relevant state laws.
- 2. Agrees that it will institute appropriate procedures for safeguarding such information, particularly patient identifying information; and
- 3. Agrees that it will resist in judicial proceedings any efforts to obtain access to any patient records except as permitted by 42CFR Part 2 and any relevant state laws.
- 4. THE CONTRACTEE RECOGNIZES THAT ANY UNAUTHORIZED DISCLOSURE OF PATIENT INFORMATION IS A FEDERAL CRIMINAL OFFENSE PUNISHABLE BY A FINE OF NOT MORE THAN \$500. IN THE CASE OF A FIRST OFFENSE AND NOT MORE THAN \$5,000. IN THE CASE OF EACH SUBSEQUENT OFFENSE.
- 5. All Positive tests will be confirmed at no extra cost to contractor.
- 6. The contractee as the liason between contractor and our Lab (Omega Laboratories) will stand behind all procedures and protocol outlined in Omega's Statement of Legal Support. Contractee will cover all legal expenses if there is a problem.
- 7. All test reports (Negative and Positive) are retained for 3 years.

- 8. Negative samples are stored for 3 months. Positive samples are stored for 1 year.
- All collectors employed by contractee are STT, BAT, EBT and Hair Collection Certified.
- All Collectors employed by Contractee will always be absolutely professional and all collections and test results will be kept absolutely confidential

Integrity Proposal, dated June 17, 2009; Omega Laboratories Statement; and Integrity Drug Screening Information Form made a part of this agreement and attached hereto.

Executed this 5th Day of July 20 09

(Signature of Laboratory representative)

(Signature of authorized representative of organization or individual)

**Integrity Drug Screening** 610 S. Washington Livingston, TX. 77351

PH: 936-327-3398. FAX: 936-327-3403

June 17,2009

Polk County Human Resources

Attention: Commissioners Court Honorable John P. Thompson

Per our conversation with Jeannette Montgomery, we have put together the following proposal.

Any changes from either party are subject to a 30 day written notice. We agree to provide the following services at the said cost.

•	Hair Follicle Testing	\$50.00
•	Urine 5 Panel Drug Test	\$35.00
•	Urine 5 Panel Rapid Test	\$45.00

We appreciate the opportunity to serve you. If any additional information is needed please feel free to contact us at the numbers listed above

> Thank You, Cassandra Emerson

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Omega Laboratories, Inc.

The Future of Drug Testing

## Omega Laboratories - Statement of Legal Support

Hair tests performed by Omega Laboratories may be used for pre-employment, court or personal use. Omega Laboratories is fully accredited by both CAP and CLIA. In addition, all testing is done in accordance with industry-standard cutoff levels for both screening and confirmation.

In the case that a court officer or lawyer has questions concerning testing performed by Omega, the following assistance is available:

- · 1. Omega Laboratories website (www.omegalabs.net)
  - Contains basic information on the hair testing process
  - Includes FAQ's (Frequently Asked Questions)
  - 2. Laboratory Litigation Package \$250
    - Packet of all laboratory documentation on test in question
    - Includes Chain of Custody, airbill information, laboratory analysis and result report
  - 3. Deposition via phone or fax \$200/hour
    - · Deposition of our certifying scientist
    - Results in detailed answers to specific questions on our policies, procedures and test results
    - Please call to schedule in advance
  - 4. On site testimony \$200/hour plus expenses
    - On site deposition of our certifying scientist
    - Results in detailed answers to specific questions on our policies, procedures and test results
    - Note travel time is billed and expenses include transportation, lodging and food
    - Please call to schedule in advance

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936-327-3398 Fax 936-327-3403

## INFORMATION FORM

t be completed to be able to receive results)	
2. Print name	
I IMC BAINC	
Authorized signature	
Password	
Random	
Monthly Quarterly	
Price Quoted	